

29 August 2007

The Honorable Mark Sanford  
% Office of State Budget  
1201 Main Street, Suite 950  
Columbia, SC 29201

Dear Governor Sanford:

In response to your 27 July 2007 letter requesting information in support of the drafting of the FY 2008-09 Executive Budget, the attached forms provide information addressing The Citadel's prioritized requirements and strategic priorities for new funding requests in FY 2008-2009.

This year we are coming to you to request funding support for the replacement and enhancement of our enterprise resource planning software (the heart of our campus computer system), 12.75 full time equivalent (FTE) employees and to outline our highest priority requirements for capital projects. The requested FTEs are in direct support of student driven requirements. Our listing of capital projects summarize our top priorities, which were submitted in the 2007 Comprehensive Permanent Improvement Plan.

In spite of the financial challenges all state agencies have endured over the last few years, The Citadel's goal remains to achieve excellence in the education of principled leaders. We appreciate your support of Higher Education goals and look forward to better fiscal times.

Sincerely,

John W. Rosa  
Lieutenant General, USAF (Ret.)  
President, The Citadel

JWR/jo  
Attachments

## **FISCAL YEAR 2008-09 BUDGET PLAN**

### **I. EXECUTIVE SUMMARY**

A. Agency Section/Code/Name: H09 The Citadel

B. Statewide Mission:

The Citadel's mission is to educate and prepare graduates to become principled leaders in all walks of life by instilling the core values of The Citadel in a challenging intellectual environment. The Citadel strives to produce graduates who have insight into issues, ideas, and values that are of importance to society. It is equally important that Citadel graduates are capable of both critical and creative thinking, have effective communication skills, can apply abstract concepts to concrete situations, and possess the methodological skills needed to gather and analyze information.

Throughout its history, The Citadel's primary purpose has been to educate undergraduates as members of the South Carolina Corps of Cadets and to prepare them for post-graduate positions of leadership through academic programs of recognized excellence supported by the best features of a structured military environment. The cadet lifestyle provides a disciplined environment that supports the growth and development of character, physical fitness, and moral and ethical principles.

A complementary purpose of The Citadel, realized through the College of Graduate and Professional Studies, is to provide the citizens of the Lowcountry and the State of South Carolina opportunities for professional development by offering a broad range of educational programs of recognized excellence at both the graduate and undergraduate levels. These programs are designed to accommodate the needs of non-traditional students seeking traditional and demanding academic challenges.

C. Summary Description of Strategic or Long-Term Goals:

- (1) Focus on the development of principled leaders.
- (2) Strengthen the College through institutional advancement.
- (3) Enhance the learning environment.
- (4) Develop the student population.
- (5) Enhance the facilities and technological support for the campus.
- (6) Improve institutional effectiveness.
- (7) Ensure the College has the leadership and talent to accomplish these strategic initiatives.

D.

Summary of Operating Budget Priorities for FY 2008-09:		FUNDING					FTEs			
		State Non-Recurring	State Recurring	Federal	Other	Total	State	Fed.	Other	Total
Priority No.: 1	Title: <b>Enterprise Resource Planning Software Replacement and Enhancement</b>	0	\$1,470,000	0	0	\$1,470,000	0	0	0	0
Strategic Goal No. Referenced in <u>Item C Above (if applicable)</u> : 3, 5, and 6 Activity Number & Name: 328 Academic Support										
Priority No.: 2	Title: <b>Essential FTEs</b>	0	\$753,265	0	0	\$753,265	12.75	0	0	12.75
Strategic Goal No. Referenced in <u>Item C Above (if applicable)</u> : 1, 3 through 7. Activity Number & Name: 321 School of Business Administration; 328 Academic Support; 324 School of Humanities and Social Sciences; 329 Student Services; 331 O&M of Plant										
TOTAL OF ALL PRIORITIES		\$ 0	\$2,223,265	\$ 0	\$ 0	\$2,223,265	12.75	0.00	0.00	12.75

E. Agency Recurring Base Appropriation:

State \$ 15,710,315

Federal\$

Other \$

F. Efficiency Measures:

- The Citadel has and is continuing to take the opportunity to expand the size of the Corps of Cadets by using Stevens Barracks, our remaining old barracks facility, to accommodate the increase. This will help get The Citadel through the period of reduced State Appropriations.
- We continue to pursue energy conservation initiatives to include lighting retrofits, chiller replacements, occupancy sensors, energy management controls, and ice storage. Our energy conservation initiatives continue to result in cost avoidance although these have been adversely affected by the continued increase of electrical consumption the result of air conditioning our student housing.
- We have and will continue to pursue leasing our spoil site to generate revenue or provide services in kind. We recently came to an agreement with a private firm to allow them use of our spoil site for a specified fee per cubic yard of material deposited, and the repair and maintenance of the site.
- We have pursued an energy performance contract that will facilitate energy efficiency improvements and improve our deferred maintenance posture. We are currently in the process of awarding this contract.
- The Citadel entered into a contract through the state CIO's office to allow Alamosa to place a Cellular Tower on The Citadel water tank in 2007. Revenue streams from this agreement will go to the state's Budget and Control Board to support Home Land Security Communications. The State Budget and Control Board will receive revenues at a rate of \$13,200 per year over five years totaling \$66,000. Should the contract be renewed the state will receive an additional \$90,000 over the next five year period.
- We have taken steps to reduce major construction costs through value engineering initiatives, joint initiatives with the South Carolina National Guard, and prudent contract administration. Recently, we reprogrammed approximately \$1.00 million of maintenance reserve funds from the Law Barracks project as a result of completing the project under budget.

G.

Summary of Capital Budget Priorities:			Additional State Funds	Previously Authorized State Funds	Total Other Fund Sources	Project Total
Priority No.: 1	<u>Project Name:</u> Activity Number & Name: <b>Capers Hall Renovation</b> Activity Number & Name: 319 College of Graduate and Professional Studies, 322 School of Education, 324 School of Humanities and Social Sciences, 326 Research, 331 O&M of Plant	Project No*:	\$30,400,000	0	0	\$30,400,000

Priority No.: 2	<u>Project Name:</u> Activity Number & Name: <b>Daniel Library Improvements</b> Activity Number & Name: 328 Academic Support; 331 O&M of Plant	Project No*: H09-9584- PG	\$17,200,000	0	0	\$17,200,000
Priority No.: 3	<u>Project Name:</u> Activity Number & Name: <b>Deferred Maintenance – Phase I</b> Activity Number & Name: 331 O&M of Plant	Project No*:	\$2,530,000	0	0	\$2,530,000
TOTAL OF ALL CAPITAL BUDGET PRIORITIES			\$ 50,130,000	\$ 0	\$ 0	\$50,130,000

\* If applicable

H. Number of Proviso Changes:

I. Signature/Agency Contacts/Telephone Numbers:

VPFB: Curtice E. Holland  
171 Moultrie St.  
Charleston, SC 29409  
(843)953-5002

VPFE: Donald M. Tomasik  
171 Moultrie St.  
Charleston, SC 29409  
(843)953-5304

John W. Rosa  
Lieutenant General, USAF (Ret.)  
President, The Citadel

## II. DETAILED JUSTIFICATION FOR FY 2008-09 OPERATING BUDGET PRIORITIES

- A. Agency Section/Code/Name: H09 The Citadel
- B. Priority No. 1 of 2
- C. (1) Title: Enterprise Resource Planning (ERP) software replacement and enhancement  
(2) Summary Description: The project entails replacement of the existing ERP system (SCT Plus and in-house Cadet Information System). The project is expected to last 18-36 months, depending on the vendor and technologies selected, after which time we shall revert to “normal” operations using the new system.  
(3) Strategic Goal/Action Plan (*if applicable*):
  - a. Enhance the learning environment.
  - b. Enhance the facilities and technological support for the campus.
  - c. Improve institutional effectiveness.
- D. Budget Program Number and Name: I. Education and General
- E. Agency Activity Number and Name: 328 Academic Support
- F. Detailed Justification for Funding
  - (1) Justification for Funding Increase: The Citadel has been running the SunGard Plus product (formerly IA Series Z and SCT Plus) since the mid-1980's. In addition, it has developed, and is in the process of enhancing, a Cadet Information System which provides additional functions uniquely essential to the running of a military college.

There is an urgent need to replace the existing systems with a fully-integrated system based on modern database technologies. The reasons are:

- a. In order to remain competitive and relevant in the higher education marketplace, The Citadel administration needs access to real-time data and performance indicators. The business intelligence tools providing this function rely on an integrated operational data store and data warehouse which are not present in the existing systems.
- b. SunGard will cease support of the Plus product in 2011. While it will continue to provide regulatory updates until that time, added functionality, expected by today's students (both in the Corps of Cadets and in the College of Graduate and Professional Studies), faculty and administration, is missing.
- c. The hardware (DEC Alpha) running the existing system is obsolete and the operating system (OpenVMS), while viable, is no longer a target for new vendor-provided applications.

The costs (\$1,470,000) represent the expenditure expected in the first year of the project implementation. Assuming a 36 month implementation schedule, an additional \$640,000 would be required in each of years 2 and 3 for ongoing contract services for implementation assistance. This total does not include temporary staffing to replace The Citadel staff who are working on the implementation or who are in training. Nor does it include the cost to rewrite the Cadet Information System which is dependent, in part, on data contained in the Plus system and on features of the old hardware and operating environment which needs also to be replaced.

(2)

<b>FY 2008-09 Cost Estimates:</b>	<b>State Non-Recurring Funds</b>	<b>State Recurring Funds</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Personnel:</b>					
(a) Number of FTEs*		0			0
(b) Personal Service		0			0
(c) Employer Contributions		0			0
Program/Case Services		\$1,470,000			\$ 1,470,000
Pass-Through Funds					\$ 0
Other Operating Expenses					\$ 0
<b>Total</b>	\$ 0	\$1,470,000	\$ 0	\$ 0	\$1,470,000
<i>* If new FTEs are needed, please complete Section G (Detailed Justification for FTEs) below.</i>					

(3) Base Appropriation:

State       \$ 15,710,315  
Federal     \$  
Other       \$

(4) Is this priority associated with a Capital Budget Priority?       No       If yes, state Capital Budget Priority Number and Project Name: \_\_\_\_\_.

G. Detailed Justification for FTEs

(1) Justification for New FTEs

a. Justification:

b. Future Impact on Operating Expenses or Facility Requirements:

(2) Position Details:

	State	Federal	Earmarked	Restricted	Total
Position Title:					
(a) Number of FTEs	0				0
(b) Personal Service	0				0
(c) Employer Contributions	0				0

(3) FTEs in Program Area per FY 2007-08 Appropriation Act:

State \_\_\_\_\_  
Federal \_\_\_\_\_  
Other \_\_\_\_\_

Agency-wide Vacant FTEs as of July 31, 2007: \_\_\_\_\_

% Vacant \_\_\_\_

H. Other Comments:



## II. DETAILED JUSTIFICATION FOR FY 2008-09 OPERATING BUDGET PRIORITIES

A. Agency Section/Code/Name: H09 The Citadel

B. Priority No. 2 of 2

D. (1) Title: New FTEs Requirements

(2) Summary Description: The Citadel requires 12.75 new FTEs in support of student driven requirements

(3) Strategic Goal/Action Plan (*if applicable*):

- a. Focus on the development of principled leaders.
- b. Enhance the learning environment.
- c. Develop the student population.
- d. Enhance the facilities and technological support for the campus.
- e. Improve institutional effectiveness.
- f. Ensure the College has the leadership and talent to accomplish these strategic initiatives.

D. Budget Program Number and Name: I. Education and General

E. Agency Activity Number and Name:

- (1) 321 School of Business Administration
- (2) 328 Academic Support
- (3) 324 School of Humanities and Social Sciences
- (4) 329 Student Services
- (5) 331 O&M of Plant

F. Detailed Justification for Funding

- (1) Justification for Funding Increase: Funding support for the 12.75 requested FTEs is required to assure college accreditation standards are met, adhere to productivity standards reviewed and approved by the South Carolina Commission on Higher Education, and to meet the critical needs of the mission of The Citadel.

(2)

<b>FY 2008-09 Cost Estimates:</b>	<b>State Non-Recurring Funds</b>	<b>State Recurring Funds</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Personnel:</b>					
(a) Number of FTEs*		12.75			12.75
(b) Personal Service		\$587,790			\$587,790
(c) Employer Contributions		\$165,475			\$165,475
Program/Case Services					\$ 0
Pass-Through Funds					\$ 0
Other Operating Expenses					\$ 0
<b>Total</b>	\$ 0	\$753,265	\$ 0	\$ 0	\$753,265
<i>* If new FTEs are needed, please complete Section G (Detailed Justification for FTEs) below.</i>					

(3) Base Appropriation:

State	\$ 15,710,315
Federal	\$
Other	\$

(4) Is this priority associated with a Capital Budget Priority?       No       If yes, state Capital Budget Priority Number and Project Name: \_\_\_\_\_.

G. Detailed Justification for FTEs

(1) Justification for New FTEs

- a. The Citadel requires 12.75 new FTEs in support of new student driven requirements. These requirements are primarily based on cadet growth in several major fields of study, graduate student growth, address new requirements toward the development of cadets into principled leaders, and rapidly increasing levels of deferred maintenance.

**Assistant Professors (3 FTEs):** We must reduce the use of adjuncts to ensure the quality of the undergraduate education at the Citadel. As we monitor our compliance for reaccreditation, over reliance on adjuncts and insufficient coverage in some areas in business administration present the need for additional professors. Furthermore, we need to be able to offer the necessary graduate courses to steadily increase the growth in the number of students in CGPS according our strategic initiatives. We have realized the need introduce a new critical language to meet student interest and demand for Arabic instruction. Steady increases in Political Science and Criminal Justice enrollments (one of our largest programs) require additional faculty in order to maintain desired faculty/student ratios and deliver the required curriculum.

**Digitization Librarian (0.75 FTE):** The Library is initiating a new endeavor that will create a unique electronic database of Citadel history and information. The current Library faculty are stretched beyond limits to keep the doors open seven days a week. To accomplish the digitization of the historical information will require another full time librarian.

**Grounds Keeper II (1 FTEs):** Required to support increased grounds maintenance demands and support college events. Additional workloads have been introduced with added furniture support requirements for the fifth barracks, increased support requirements for campus furniture/equipment moves, and additional campus landscaping maintenance requirements. Increased demands for improving the campus appearance and to address a back load of deferred landscape maintenance.

**HVAC Technician - Trade Specialist III (2 FTEs):** Additional maintenance and repair requirements with four fully air conditioned barracks and one partially air conditioned barracks. The partially air conditioned barracks will be done using approximately 160 window style units that will require more service than a centralized system. The workload has increased significantly with the completion of each new barracks due to the quantity of mechanical equipments installed with each new building that did not exist before. Increased demands and requirements to improve indoor air quality issues, address temperature and humidity requirements in the library, address the ever-expanding deferred maintenance in all campus HVAC systems. Failure to address these concerns will have a negative health affect on students, faculty and staff.

**Law Enforcement Officer I (1 FTEs):** The Citadel Public Safety Office is currently not authorized sufficient FTEs to properly provide a safe and secure campus for students, faculty, staff and visiting personnel. The additional FTEs are required to cover duties as training officer, investigator, and administer the decal/vehicle pass program.

**Company Tactical Officer (5 FTEs):** Funding support for the 5 FTEs' needed to support additional company tactical officers so that The Citadel will be able to begin the process to have every cadet company assigned one tactical officer per company in order to execute The Citadel's new leadership development program. These FTEs are critical to the success of The Citadel new leadership development program.

- b. **Future Impact on Operating Expenses or Facility Requirements:** The Citadel tuition and fees will cover any future demands for operational expense support for these FTEs.

(2) Position Details:

	State	Federal	Earmarked	Restricted	Total
Position Title: Assistant Professor					
(a) Number of FTEs	3.00				3.00
(b) Personal Service	\$239,000				\$239,000
(c) Employer Contributions	\$66,920				\$66,920

	State	Federal	Earmarked	Restricted	Total
Position Title: Digitization Librarian					
(a) Number of FTEs	0.75				0.75
(b) Personal Service	\$45,000				\$45,000
(c) Employer Contributions	\$12,600				\$12,600

	State	Federal	Earmarked	Restricted	Total
Position Title: Grounds Keeper II					
(a) Number of FTEs	1.0				1.00
(b) Personal Service	\$19,000				\$19,000
(c) Employer Contributions	\$5,320				\$5,320

	State	Federal	Earmarked	Restricted	Total
Position Title: HVAC Technicians - Trade Specialist III					
(a) Number of FTEs	2.0				2.00
(b) Personal Service	\$50,000				\$50,000
(c) Employer Contributions	\$14,000				\$14,000

	State	Federal	Earmarked	Restricted	Total
Position Title: Law Enforcement Officer I					
(a) Number of FTEs	1.0				1.00
(b) Personal Service	\$29,790				\$29,790
(c) Employer Contributions	\$9,235				\$9,235

	State	Federal	Earmarked	Restricted	Total
Position Title: Company Tactical Officer					
(a) Number of FTEs	5.0				5.00
(b) Personal Service	\$205,000				\$205,000
(c) Employer Contributions	\$57,400				\$57,400

(3) FTEs in Program Area per FY 2007-08 Appropriation Act:

State     279.94  
Federal               
Other     355.46

Agency-wide Vacant FTEs as of July 31, 2007: 56.8076

% Vacant   8.94%

H. Other Comments: The number of FTE vacancies changes daily as we recruit and hire personnel. With 19 new faculty members starting in August 2007 our FTE vacancy rate will decrease significantly.

### III. DETAILED JUSTIFICATION FOR CAPITAL BUDGET PRIORITIES

- A. Agency Section/Code/Name: H09 The Citadel
- B. Priority No. 1 of 3
- C. Strategic Goal/Action Plan (*if applicable*): Enhance the facilities and technological support for the campus. A preliminary evaluation of the existing structure was conducted to assess the feasibility of renovation versus replacement, in light of current building codes.
- D. Project Name and Number (*if applicable*): Capers Hall Academic Building Renovation/Replacement
- E. Agency Activity Number and Name: 319: College of Graduate and Professional Studies; 322: School of Education; 324: School of Humanities and Social Sciences; 326: Research; and 331 O&M of Plant.
- F. Description of Priority: Due to the justifications listed in “G” below, renovation/replacement of the facility has become a top priority for The Citadel.
- G. Detailed Justification for Funding
- (1) Justification for Funding Priority: The building was constructed in 1949. It is our most utilized classroom building and has outlived its useful service life. The structure contains asbestos materials; its roof is in need of replacement and the building envelope is significantly deteriorated. The building’s mechanical and electrical systems are inefficient and do not meet current code requirements. In addition, the structure is not ADA compliant and does not meet seismic requirements

(2)

<b>Total Project Cost Estimates:</b>	<b>Additional State Funds</b>	<b>Previously Authorized State Funds</b>	<b>Total Other Fund Sources</b>	<b>Project Total</b>
Total Project Cost*	\$30,400,000			\$ 30,400,000

\* If additional annual operating costs from any source of funding are anticipated upon project completion please complete Sections H and I (Justification for Additional Future Annual Operating Costs) below.

H. Justification for First Year Additional Future Annual Operating Costs:

(1) Will additional annual operating costs be absorbed into your existing budget? Yes

If not, will additional state funds be needed in the future? N/A

If state funds will not be needed in the future, explain the source(s) that will be used. N/A

(2) First Fiscal Year Additional Annual Operating Costs Are Anticipated: None Will this fiscal year require a partial or full year's operating funds? N/A If a partial year's funds are required, what portion of the year does it cover? N/A

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs					\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

I. Justification for First Full Year Additional Future Annual Operating Costs *(If Section H above represents a full year's operating funds, do not complete this section.)*

(1) Will additional annual operating costs be absorbed into your existing budget? \_\_\_\_\_

If not, will additional state funds be needed in the future? \_\_\_\_\_

If state funds will not be needed in the future, explain the source(s) that will be used. \_\_\_\_\_

(2) First Full Fiscal Year Additional Annual Operating Costs Are Anticipated: \_\_\_\_\_

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs					\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

J. Other Comments:



### III. DETAILED JUSTIFICATION FOR CAPITAL BUDGET PRIORITIES

- A. Agency Section/Code/Name: H09 The Citadel
- B. Priority No. 2 of 3
- E. Strategic Goal/Action Plan (*if applicable*): Enhance the facilities and technological support for the campus. A preliminary evaluation of the existing structure was conducted to assess the feasibility of renovation versus replacement, in light of current building codes.
- F. Project Name and Number (*if applicable*): Daniel Library Improvements, HO9-9584-PG
- E. Agency Activity Number and Name: 328: Academic Support; 331: O&M of Plant.
- F. Description of Priority: Due to issue regarding SACS accreditation, this project is The Citadel's second highest priority.
- G. Detailed Justification for Funding
- (1) Justification for Funding Priority: The library does not meet the minimum space standards outlined by the Association of College and Research Libraries. An evaluation of the library was conducted by an independent library consultant in 1996. A wide array of problems were identified, to include: inadequate shelving, insufficient meeting rooms, cramped work areas, lack of audio-visual facilities, cramped instructional space, and poor lighting. The library also has significant deferred maintenance requirements, requires fire and safety upgrades, and is in need of asbestos abatement

(2)

<b>Total Project Cost Estimates:</b>	<b>Additional State Funds</b>	<b>Previously Authorized State Funds</b>	<b>Total Other Fund Sources</b>	<b>Project Total</b>
Total Project Cost*	\$17,200,000			\$ 17,200,000

\* If additional annual operating costs from any source of funding are anticipated upon project completion please complete Sections H and I (Justification for Additional Future Annual Operating Costs) below.

H. Justification for First Year Additional Future Annual Operating Costs:

(1) Will additional annual operating costs be absorbed into your existing budget? Yes

If not, will additional state funds be needed in the future? N/A

If state funds will not be needed in the future, explain the source(s) that will be used. N/A

(2) First Fiscal Year Additional Annual Operating Costs Are Anticipated: \$90,200 Will this fiscal year require a partial or full year's operating funds? Full Year If a partial year's funds are required, what portion of the year does it cover? N/A

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs				\$90,200	\$ 90,200
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 90,200	\$ 90,200

I. Justification for First Full Year Additional Future Annual Operating Costs *(If Section H above represents a full year's operating funds, do not complete this section.)*

(2) Will additional annual operating costs be absorbed into your existing budget? \_\_\_\_\_

If not, will additional state funds be needed in the future? \_\_\_\_\_

If state funds will not be needed in the future, explain the source(s) that will be used. \_\_\_\_\_

(2) First Full Fiscal Year Additional Annual Operating Costs Are Anticipated: \_\_\_\_\_

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs					\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

K. Other Comments:

### III. DETAILED JUSTIFICATION FOR CAPITAL BUDGET PRIORITIES

- A. Agency Section/Code/Name: H09 The Citadel
- B. Priority No.   3   of   3
- G. Strategic Goal/Action Plan (*if applicable*): Enhance the facilities and technological support for the campus.
- H. Project Name and Number (*if applicable*): Deferred Maintenance – Phase 1
- E. Agency Activity Number and Name: 331, O&M of Plant
- F. Description of Priority: This project will replace failing roof and mechanical systems, and complete asbestos abatement in our campus buildings. This work has been identified as part of an updated 1994 Deferred Maintenance Analysis completed by the Commission on Higher Education (CHE) and State Budget and Control Board.
- G. Detailed Justification for Funding
- (1) Justification for Funding Priority: This project is needed to correct serious building deficiencies, to include leaking roofs and building envelopes, asbestos abatement, and faulty heating and air-conditioning systems. The asbestos abatement is an issue that needs to be addressed expediently. The funds that the State received in the asbestos lawsuit settlement have been exhausted but the problem of asbestos remain. These funds will address the most serious and harmful health concerns due to repeated exposure. Continued neglect of this serious problem will result in more costly abatement and the continued exposure to students, faculty, staff and visitors.

(2)

<b>Total Project Cost Estimates:</b>	<b>Additional State Funds</b>	<b>Previously Authorized State Funds</b>	<b>Total Other Fund Sources</b>	<b>Project Total</b>
Total Project Cost*	\$2,530,000			\$ 2,530,000

\* If additional annual operating costs from any source of funding are anticipated upon project completion please complete Sections H and I (Justification for Additional Future Annual Operating Costs) below.

H. Justification for First Year Additional Future Annual Operating Costs:

(1) Will additional annual operating costs be absorbed into your existing budget? N/A

If not, will additional state funds be needed in the future? N/A

If state funds will not be needed in the future, explain the source(s) that will be used. N/A

(2) First Fiscal Year Additional Annual Operating Costs Are Anticipated: N/A Will this fiscal year require a partial or full year's operating funds? N/A If a partial year's funds are required, what portion of the year does it cover? N/A

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs					\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

I. Justification for First Full Year Additional Future Annual Operating Costs *(If Section H above represents a full year's operating funds, do not complete this section.)*

(3) Will additional annual operating costs be absorbed into your existing budget? \_\_\_\_\_

If not, will additional state funds be needed in the future? \_\_\_\_\_

If state funds will not be needed in the future, explain the source(s) that will be used. \_\_\_\_\_

(2) First Full Fiscal Year Additional Annual Operating Costs Are Anticipated: \_\_\_\_\_

(3)

<b>Additional Annual Operating Cost Details:</b>	<b>State Non-Recurring</b>	<b>State Recurring</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
<b>Total Costs:</b>					
(a) Number of FTEs					0.00
(b) Total Personnel Costs					\$ 0
(c) Furniture/Equipment					\$ 0
(d) Other Operating Costs					\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

L. Other Comments:

## FY 2008-09 ACTIVITY PRIORITY ADDENDUM

### I. PRIORITY ASSESSMENT OF ACTIVITIES – HIGHEST PRIORITIES

A. Agency Section/Code/Name: H09 The Citadel

B.

<b>Priority Assessment of Activities – Highest Priorities</b>	<b>General</b>	<b>Federal</b>	<b>Supplemental</b>	<b>Capital Reserve</b>	<b>Other</b>	<b>Total</b>	<b>FTEs</b>
Activity Number & Name:	0	0	0	0	0	\$ 0	0
Activity Number & Name:	0	0	0	0	0	\$ 0	0
Activity Number & Name:	0	0	0	0	0	\$ 0	0
Activity Number & Name:	0	0	0	0	0	\$ 0	0
Activity Number & Name:	0	0	0	0	0	\$ 0	0
<b>TOTAL OF HIGHEST PRIORITIES</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.00</b>

Note: At The Citadel all agency activities are essential to the accomplishment of our mission and addressing the needs of our students. Furthermore, most activities depend on the others for efficient and effective operation regardless of performance or funding allocation. As a result, The Citadel cannot identify the agency activities that are of highest priority as we are one-deep in so many areas that each activity is complementary to the other.

## FY 2008-09 ACTIVITY PRIORITY ADDENDUM

### II. PRIORITY ASSESSMENT OF ACTIVITIES – LOWEST PRIORITIES

**A. Agency Section/Code/Name: H09 The Citadel**

**B. Agency Activity Number and Name:**

**C. Explanation of Lowest Priority Status:** At The Citadel all agency activities are essential to the accomplishment of our mission and addressing the needs of our students. Furthermore, most activities depend on the others for efficient and effective operation regardless of performance or funding allocation. As a result, The Citadel cannot identify the agency activities that are of lowest priority as we are one-deep in so many areas that each activity is complementary to the other.

**D. Estimate of Savings:**

<b>Estimate of Savings:</b>	<b>General</b>	<b>Federal</b>	<b>Supplemental</b>	<b>Capital Reserve</b>	<b>Other</b>	<b>Total</b>
<b>Personnel:</b>						
(a) Number of FTEs	0	0	0	0	0	0.00
(b) Personal Service	0		0	0	0	\$ 0
(c) Employer Contributions	0		0	0	0	\$ 0
Program/Case Services	0	0	0	0	0	\$ 0
Pass-Through Funds	0	0	0	0	0	\$ 0
Other Operating Expenses	0	0	0	0	0	\$ 0
<b>Total</b>	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**E. Activity Impact** (*Describe the impact on the activity affected including the impact on customers and clients.*):



F.

[illegible]